

Erasmus Student Charter

Erasmus+ Programme Guidelines

The Erasmus+ Programme enables students to study, train, and gain international experience across Europe and beyond. The Institution, Vitae Escola Universitària de l'Esport i la Salut, is committed to full compliance with the Erasmus+ framework, promoting inclusion, academic excellence, transparency, and high-quality mobility experiences.

This Erasmus Student Charter reflects the principles of the official Erasmus+ Student Charter and defines the rights and obligations of all incoming and outgoing participants.

1. Fundamental Principles

The Institution ensures that Erasmus+ mobility is based on:

- Equal and equitable access for all participants.
- Active inclusion and support for students with fewer opportunities.
- Fair, transparent, and timely administrative procedures.
- High-quality academic recognition and student services.

2. Before the Mobility Period

Your Rights

- You are entitled to clear guidance on application procedures and information about the receiving institution and available activities.
- You are entitled to receive information on academic recognition procedures and grading systems.
- You are entitled to guidance on accommodation, visa requirements (if applicable), insurance, and available support services.
- You are entitled to receive information on language preparation support (including Online Language Support where available).
- You are entitled to receive your Erasmus+ grant agreement and information on pre-financing timelines (normally within 30 calendar days after signature or confirmation of arrival, and before or at the start of mobility).
- You are entitled to access digital learning agreement tools where applicable.

Your Obligations

- You must sign a grant agreement with the Institution and a Learning Agreement with the receiving institution.
- You must ensure that your Learning Agreement clearly defines your academic activities and recognition outcomes.
- You must complete any required language assessment or preparation tools if applicable.
- You must ensure adequate insurance coverage for your stay abroad.

3. During the Mobility Period

Your Rights

- You are entitled to equal treatment with local students and must not face discrimination on any grounds.
- You are entitled to academic freedom and fair access to teaching, assessment, and institutional services.
- You are entitled to continue receiving applicable national grants, loans, or financial support during your mobility.
- You may be eligible for additional financial support (top-ups) in cases of fewer opportunities or sustainable travel.
- You are entitled to request changes to your Learning Agreement within the established deadlines.
- You are entitled to extend your mobility period where permitted and within deadlines.
- You must not be charged tuition, registration, examination, or core academic facility fees.
- Small fees may only apply under the same conditions as local students (e.g. insurance, student union fees, materials).

Your Obligations

- You must comply with the rules and regulations of the host institution and country.
- You must behave respectfully and responsibly within the academic and local community.
- You must uphold academic integrity in all assessments and academic activities.
- You must respect health, safety, and conduct regulations.
- You must actively engage in your learning and mobility experience.
- You must submit requests for mobility extension within required deadlines (generally at least one month before end date).
- You must ensure that any changes to your Learning Agreement are formally approved.

4. After the Mobility Period

Your Rights

- You are entitled to full automatic recognition of successfully completed academic activities in line with your Learning Agreement.
- You are entitled to receive a Transcript of Records, preferably in digital format, within approximately five weeks after publication of results.
- You are entitled to receive the Diploma Supplement including recognised mobility components, where applicable.
- You are entitled to receive a Traineeship Certificate for internship mobility, from the receiving organisation/institution, summarising the tasks carried out and providing an evaluation.
- You are entitled to request the Europass Mobility document where applicable.

Your Obligations

- You must complete the official participant report and provide feedback on your Erasmus+ experience.
- You are encouraged to share your experience to support future participants and promote the Erasmus+ programme.
- You are encouraged to engage with alumni networks and Erasmus+ communities.

5. Throughout the Mobility Period

Your Rights

- You are entitled to equal access, fairness, and transparent procedures at all stages of mobility.
- You are entitled to raise concerns and seek support if your rights are not respected.
- You may access student representatives, unions, or support structures at the host institution.

Your Obligations

- You are encouraged to use available digital tools such as the Erasmus+ Mobile App.
- You are encouraged to participate in language learning opportunities offered through Erasmus+ tools.

- You are encouraged to adopt sustainable and environmentally responsible travel and living practices.

6. Inclusion and Equal Opportunities

The Institution ensures equal and equitable access to Erasmus+ opportunities for all students, with particular attention to participants with fewer opportunities. Support measures may include academic, financial, and administrative assistance where needed.

7. Quality Assurance and Feedback

- The Institution regularly reviews participant feedback from incoming and outgoing students.
- Feedback is used to improve services and address potential issues.
- A confidential mechanism is available for reporting concerns and ensuring appropriate resolution.

8. Support and Contact

For all Erasmus+ matters, students should contact the Office of Global Affairs (OGA):

Office of Global Affairs (OGA)

Email: oga@escolavitae.com

Phone: +34 663 860 762

Final Note

Erasmus+ is both an academic and personal development experience. The Institution encourages all participants to embrace mobility with openness, responsibility, and respect, contributing to a diverse and inclusive European educational space.